Friends of the St. Augustine Amphitheatre, Inc.



Community Grant Application

PURPOSE OF THE COMMUNITY GRANT PROGRAM

To make the arts more accessible to community schools and organizations through grants. Grant award can be used to:

- bring students or community groups to performances (not Amphitheatre concerts)
- assist organizations with rental fees and other expenses required to stage an event at the St. Augustine Amphitheatre.

FUNDING

Once a grant is submitted, the grantee will be notified of the Grant Review Committee's decision within 14 days. It is the intention of the Board to provide as many organizations with funding as possible within the available budget.

If a grant is awarded, FOSAA must be recognized for its sponsorship in all related publicity/printed matter.

Applications should be typed in font size of 11 or larger or legibly Hand written. **Incomplete grant applications** <u>will not be accepted</u>. An original and one copy should be <u>mailed</u> to FOSAA, P. O. Box 840179, St. Augustine, FL 32080

For organizations the following should also be attached to the original only:

- Face sheet from Articles of Incorporation
- Copy of the IRS letter of tax-exempt status

ELGIBILITY

Schools and not-for-profit community organizations

ALLOWABLE GRANT EXPENDITURES:

- ticket costs to attend a performance
- bus transportation to attend a performance
- rental fees for facility use and other approved expenses specific to this event

POST GRANT REPORTING REQUIREMENTS:

A final report <u>must be submitted within thirty days</u> of the completion of the event. Failure to submit this report will eliminate the organization from future grant eligibility. Any funds not used or used for non-allowable expenses must be reimbursed to FOSAA within thirty days of the completion of the event.

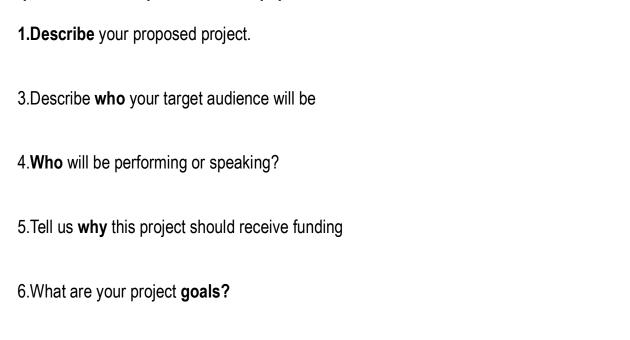
FOSAA COMMUNITY GRANT APPLICATION

Answer all questions and include requested attachments. If an answer does not apply to you mark an "N/A"

Name of School or Organization	
Address	
Purpose of Grant	
Event Title and Date and Time of Event	
Amount Requested	
Name of person submitting grant	
Title	
Address	
City: State: <u>FL</u> Zip	-
Home phone: cell:	
E-mail:	_
Have you received a FOSAA grant in the past? Yes No	
If yes, for what project(s) and when?	_
If this grant is for attendance at a performance by a school group, number of students involved	ed and ages
If this is for a attendance at a performance by a <u>community organization</u> , number of people in profile of attendees	volved and
If this is for the <u>staging of an event</u> , approximate number of expected attendees	_

NARRATIVE

For groups staging an Event at the Amphitheatre: Please thoroughly answer these questions on a separate sheet of paper.



7 How will these goals be measured?

FOSAA GRANT BUDGET SHEET FOR SCHOOLS/ORGANIZATIONS STAGING EVENT GRANT REQUESTED FROM FOSAA \$______

Amphitheatre Rental Fees (list below)	Equipment Rental Fees	Other Fees Please List	Total Amount
rees (list below)			
TOTAL	TOTAL	TOTAL	TOTAL

FOSAA GRANT PROGRAM FINAL REPORT FORM SCHOOLS AND ORGANIZATIONS ATTENDING AN EVENT

Mail the completed form along with any supporting documentation to FOSAA, P. O. Box 840179, St. Augustine, FL 32080, no later than 30 days after the event. Include copies of receipts and invoices.

Name of Organization or School			
Address:			
Person Submitting Report			
Home Telephone:	Cell	_ E-mail	
Signature: of person submitting this r	report	Da	ate
For Schools: How many students a	ttended the performance?		
For Organizations, how many peop	le attended the performan	ce? Children	Adults
Were your expectations met? Explain	1		

Note: Any remaining funds must be returned to FOSAA.

\$ Bus transportation	Number of students, teachers, chaperones	Total amount requested	total amount actually used	

FOSAA GRANT PROGRAM FINAL REPORT FORM ORGANIZATIONS STAGING AN EVENT

How many people attended	ed your event? Children	Adults
Were your original goals	met based on the measures listed	on your original application? Explair
Would you consider stagi If "no" please explain:	ng another event at the Amphithea	atre? Yes No
Dio	ase attach any supporting docu	umentation (brochures, articles,
FIE	etc., Photos may be e-mailed to)
	Thotos may be e manea to	rosaacman@gman.com.
Occidence to constant		
Continue to next page.		

FOSAA GRANT FINAL BUDGET SHEET FOR SCHOOLS/ORGANIZATIONS STAGING EVENT GRANT AWARDED BY FOSAA \$_____

Amphitheatre Rental Fees (list below)	Equipment Rental Fees	Other Fees	Total Amount Used
TOTAL	TOTAL	TOTAL	TOTAL

ricase morade copies of receipts and involves.
Total of unused funds to be returned to FOSAA:

Please include conies of receints and invoices